



# Maidstone Infant School

Executive Head Teacher: Mrs Lizzie Girling

Head of School: Mrs Lucy Thompson

Enjoy  Achieve  Thrive

13<sup>th</sup> June 2018

Dear Parent/Carer

## Morning start times

As you are aware, we constantly monitor our pupil's attendance and work with parents to ensure the pupils receive the education and life choices they deserve. Good attendance in school is a key objective to improving attainment and with attendance includes arriving at school on time.

As a team we have discussed how best we can support our families in ensuring that all children are settled and happy on arrival at school in the mornings which in hand means they are all ready to learn at the start of the day.

Following a successful change in start times at Causton, we will be implementing a change to the Maidstone school times.

From Monday 18<sup>th</sup> June the double red doors into school from the playground will be open from **8.45am**. Children will be able to come straight into school from **8.45am** and into their classrooms to take part in morning activities. The register will then be taken at 9am.

A member of staff will be on duty at the door and in the school hall to ensure your children arrive safely into class, you will NOT need to take your child into school.

If you have a message for your class teacher this can be given to the staff member on duty at the door or to the office. For longer discussions with your child's class teacher please make appointments to see them at the school office.

Anyone arriving after 9am MUST bring their child through the school reception to be signed in.

We look forward to introducing this change and thank you for your continued support.

Mrs Thompson

Acting Head of School

Maidstone Road  
Felixstowe  
IP11 9EG  
01394 283375

[maidstoneadmin@maidstoneandcauston.org](mailto:maidstoneadmin@maidstoneandcauston.org)